

**AGENDA ITEM No.4**

**MINUTES**

<b><u>Meeting:</u></b>	<b>National Park Authority Meeting</b>
<b><u>Date:</u></b>	24 May 2013 at 10.00am
<b><u>Venue:</u></b>	Aldern House Baslow Road Bakewell Derbyshire
<b><u>Chair:</u></b>	Clr A Favell
<b><u>Present:</u></b>	Mr P Ancell, Mrs F Beatty, Clr Mrs B Beeley, Miss P Beswick, Clr D Birkinshaw, Clr P Brady, Clr C Carr, Clr D Chapman, Clr C Furness, Clr Mrs H Gaddum, Mr Z Hamid, Clr P Harrison, Clr Mrs N Hawkins, Clr Mrs G Heath, Clr H Laws, Clr A McCloy, Clr S Marshall-Clarke, Mr G Nickolds, Mr C Pennell, Clr Mrs K Potter, Clr Mrs L C Roberts, Clr Mrs N Turner and Clr Mrs J Twigg.
<b><u>Apologies for absence:</u></b>	Clr A Botham, Clr G Claff, Mr R Helliwell, Ms S Leckie, Clr P Wood and Clr Ms E Wilcox.

**24/13 CHAIR'S ANNOUNCEMENTS**

The Chair paid tribute to Sean Prendergast, Head of Field Services, recently appointed as Assistant Director, Field Services and Enterprise who as a result of illness had died on 23 March 2013. Sean, who would be sadly missed, had been widely respected by Members and Officers and had made a significant contribution to the work of the Authority. Members were invited to attend a celebration of the life and work of Sean to be held at the Moorland Visitor Centre at Edale on Tuesday 11 June 2013 from 11.00am. The Authority stood in silent tribute.

The Chair welcomed Mr Zahid Hamid and Clr Steve Marshall-Clarke to their first meeting of the Authority and reported that Clr Andy Botham and Clr Ellie Wilcox had both been appointed to the Authority by Derbyshire County Council.

The Chair reported on an event held on 23 May 2013 to launch a working paper, published by Defra, assessing the benefits of National Park Authorities. It was noted that the Peak District National Park Authority had been involved in the development of the paper and were represented by Mrs Frances Beatty and Mr Robert Helliwell at the launch. During the event Robert Helliwell had been invited to make a presentation.

**25/13 MINUTES**

The minutes of the meeting held on 1 February were approved as a correct record subject to the words "Duke of Chatsworth" being deleted from minute 12/13 and replaced with "Duke of Devonshire".

## **26/13 PUBLIC PARTICIPATION**

The Chair stated that three people had given notice to speak under the Authority's Public Participation Scheme.

## **27/13 MEMBERS DECLARATIONS OF INTEREST**

Item 11:

- It was noted all Members had received correspondence from Mr Molyneux.

## **28/13 7. PERFORMANCE AND BUSINESS PLAN 2013 (A.197/WA)**

It was noted that this was a draft document so any typographical errors would be corrected and other detailed amendments would be made under the proposed delegation to the Chief Executive. It was confirmed that references to annex 7 in Paragraph 10 of the covering report should relate to annex 6.

The following members of the public made representations under the Authority's Public Participation Scheme:

- Mr D Sparkes, Green Lane Association (GLASS)
- Mr M Irving, member of the public.

The Authority considered and commented on each section of the draft Plan. Members suggested amendments in the following areas:

Objective 1 - Include references to serious disease in plants.

Objective 4 - Include baseline information for indicator 18.

Objective 5 - Current measures relate to activity rather than outcomes.

Impact and scale of Sustainable Development Fund.

Objective 7 - Record thanks to volunteers for contribution to the work of the Authority.

Objective 8 - In light of 2012/13 performance review 2013/14 target for indicator 38b.

The recommendation was moved, seconded, voted upon and carried.

### **RESOLVED:**

**To approve the draft Performance and Business Plan 2013/14, subject to approval of the risk register, performance indicators and performance management section by the Audit, Resources and Performance Committee on 7 June 2013, and with the completion of details delegated to the Chief Executive, for publication by 30 June 2013.**

The meeting adjourned from 11.10am to 11.20am following consideration of this item.

## **29/13 8. REVIEW OF ARRANGEMENTS FOR INCREASING MEMBERS' ENGAGEMENT AND VISIBILITY IN THE COMMUNITY (A.11/JS)**

Mr D Sparkes, Green Lane Association (GLASS), made representations under the Authority's Public Participation Scheme.

The recommendation was moved, seconded, voted upon and carried. In moving the motion all members were encouraged to attend the Members Community Engagement Workshop on 31 May 2013. Members were interested in seeing the Head of Communications and Marketing's thoughts on a communications plan as referred to in paragraph 3.2 of the report.

It was confirmed that the proposed approach would mean that in future meetings like the Cheshire pilot event would only take place if there was a specific local issue. It was agreed that the Authority would write to the Cheshire Parishes to advise them of the evaluation of the pilot and encourage them to contact us if they identified any issues.

**RESOLVED:**

- 1. To note the impact of the arrangements for increasing members engagement and visibility in the community.**
- 2. To approve the approach as set out in paragraph 16 for taking the initiative forward.**

**30/13 9. APPOINTMENTS PROCESS PANEL (A.111/JS)**

At the meeting of the Authority held on 15 March 2013 the Authority agreed to establish an Appointments Process Panel to assist the Authority in making appointments to key positions at the Annual Meeting. Following this decision the Authority were asked to appoint four members to the panel: two Local Authority Members, one Parish Member and one Secretary of State Member.

**RESOLVED:**

- 1. To appoint Cllr D Birkinshaw, Miss P Beswick, Cllr D Chapman and Cllr P Harrison as members of the Appointments Process Panel.**
- 2. To agree attendance at meetings of the Panel and carrying out duties associated with the work of the Panel be an approved duty for the purposes of the Members' Allowances Scheme.**

**31/13 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

**To exclude the public be excluded from the meeting during consideration of Agenda Item No 11 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 1 "Information relating to any individual", Paragraph 2 "Information which is likely to reveal the identity of an individual", Paragraph 3 "Information relating to the financial or business affairs of any particular person (including the authority holding that information" and Paragraph 5 "Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings".**

Cllr P Brady asked that his vote against this decision be recorded.

**PART B**

**SUMMARY**

The Committee determined the following item, full details of which are contained in the exempt minutes:

**32/13 11. REFERRAL FROM AUDIT, RESOURCES AND PERFORMANCE COMMITTEE, BROSTERFIELD CARAVAN SITE, FOLOW – OPTIONS APPRAISAL (P4484/RHP)**

The recommendation from the Audit, Resources and Performance Committee included proposals to submit a planning application. In accordance with the Authority's scheme of delegation the Planning Committee had delegated authority to determine planning applications submitted by the Authority itself. Therefore Members of the Authority who were Members of the Planning Committee were advised that while they did not have a personal interest in the matter they had to consider the issue of pre-determination and making sure that they did not make up their minds before having all relevant material and arguments before them at the Planning Committee meeting when the application was under consideration.

Mr P Ancell, Miss P Beswick, Clr C Carr, Clr D Chapman, Clr Mrs H Gaddum, Clr Mrs N Hawkins, Clr H Laws, Clr S Marshall-Clarke, Mrs K Potter, Clr Mrs L C Roberts, and Clr Mrs J Twigg advised the Authority that that they did not intend to participate in discussion and voting on this matter at Authority as they only intended to participate in the determining a planning application if it was considered at Planning Committee. Although Mr P Ancell, Miss P Beswick, Clr D Chapman, Clr Mrs H Gaddum, Clr Mrs N Hawkins, Clr S Marshall-Clarke, Clr Mrs L C Roberts, and Clr Mrs J Twigg remained in the room during the discussion and voting they confirmed that if they were appointed as a member of the Planning Committee at the time of an application being considered they would reserve their judgement and independence to make a decision based on planning policy and the information available to members at that time.

Mrs F Beatty, Clr Mrs B Beeley, Clr D Birkinshaw, Clr P Brady, Clr A R Favell, Clr C Furness, Mr Z Hamid, Clr P Harrison, Clr Mrs G Heath, Mr G Nickolds, Clr A McCloy, Mr C Pennell and Clr Mrs N Turner advised the Authority that they intended to participate in discussion and voting on this matter at Authority. They confirmed that their contributions to the meeting would relate to the matter under consideration and although they may indicate support for a particular course of action in the Authority meeting, if they were appointed as a member of the Planning Committee when an application was considered they would reserve their judgement and independence to make a decision based on planning policy and the information available to members at that time.

Clr H Laws, Clr Mrs K Potter and Mr G Nickolds left the meeting at 12 noon during consideration of this item.

The meeting ended at 12.30pm.